



**ALTURAS**  
INTERNATIONAL ACADEMY

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## **PERSONNEL**

**5130**

### Administrative Leave

#### Delegation and Limited Use of Unpaid Leave

The Board of Directors hereby delegates to the Executive Director and/or Principal and any designee of the Executive Director and/or Principal to place a certificated employee on a period of paid administrative leave or paid suspension if the Executive Director and/or Principal or designee believes that such action is in the best interest of the Charter School.

Should this authority be exercised and any certificated employee placed onto a period of paid administrative leave or suspension, this action shall be presented to the Board within twenty-one (21) days of taking such action, whether at the next regularly scheduled Board meeting or a special meeting.

At the time the Board is presented with the action they shall either ratify or nullify the act of placing the certificated employee onto a period of paid leave or suspension. The Board may continue the period of administrative leave or suspension at the time the Board takes action.

Legal Reference: I.C. § 33-513 Professional Personnel

#### Policy History:

Adopted on: October 20, 2016

Revised on: March 11, 2021