



## STUDENTS

3030

### Part-Time Attendance/Dual Enrollment

Any student who is enrolled in a nonpublic school or another public charter school will be allowed to enroll in the Charter School and be entitled to participate in any curricular or extracurricular program, subject to the same requirements as other students who are enrolled full-time in the School and subject to the requirements set forth below in this policy.

For purposes of this policy, a “nonpublic school student” is any student who receives educational instruction outside a public elementary or secondary school classroom, including but not limited to instruction from a private school or a home school. Both nonpublic students and students from other charter schools may seek dual enrollment at the Charter School. Likewise, students from the Charter School may seek dual enrollment at a public school within a traditional school district, subject to that school district’s policies and procedures.

Any student participating in dual enrollment at the School shall only be on school property during the hours of enrollment or as otherwise indicated by the Executive Director or his or her designee. The Charter School will not be responsible for the student during non-enrollment hours or times. Any transportation needs for such students not provided for otherwise under this policy during the school day shall be the sole responsibility of the student and their parents/guardian.

### Admittance

The parent or legal guardian of any student wishing to admit their son or daughter to the Charter School for any academic or nonacademic program must register the student and provide the following prior to acceptance of any such student:

1. Birth certificate;
2. Evidence of residency within the attendance area (for nonacademic activities);
3. Immunization records or an appropriate waiver as described in Policy 3525; and
4. Student records from the previously attended public school, if any, and any other records providing academic background information.

Dual enrolled students may enter any program available to other students subject to the same responsibilities and standards of behavior and performance that apply to any student’s participation.

### Extracurricular Activities

Participation in extracurricular activities shall be subject to Policy 3031.



# ALTURAS

## INTERNATIONAL ACADEMY

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### Average Daily Attendance

Students who are dual enrolled (i.e., enrolled on a part-time basis) shall be used in calculating the Charter School's State funding, but only to the extent of the student's participation in the School's programs.

### Priority

Priority for enrollment, when school programs reach maximum capacities, will be given to students enrolled on a regular full-time basis. If a number of nonpublic school or other charter school students request admission into the same class, they will be accepted on a first-come basis. In the event the class enrollment position of a nonpublic school or other charter school student is needed for a regular full-time Charter School student during the course of the year, the full-time student will have priority for the position beginning with the semester after the need is identified.

Students participating in dual enrollment at the Charter School shall not count toward the School's maximum enrollment restrictions in general. Thus, the fact that the maximum enrollment restrictions have been reached will not preclude students from seeking dual enrollment in a particular School program that has not exceeded its maximum capacity. However, in no event may the dual enrollment provisions be used to circumvent a public charter school's lottery requirements.

1. Dual enrollment students go to the end of the wait list
2. Dual enrollment students can only enroll within the first 2 weeks of a semester/quarter
3. Dual enrollment students can only enroll if seats are available in the class (Alturas will not create seats to accommodate dual enrollment)

### Graduation

In order to graduate from the Charter School, all non-public school students must meet the grade and other graduation requirements the same as regular full-time students as outlined in Policy 2720, unless exceptions are made as described in 2710 High School Graduation Requirements — Specialty Diplomas.

### Mixed Curriculum

If a dual enrollment student wishes to attend activities or programs in a particular discipline, in a class or grade where the curriculum is merged or integrated, such request shall be made in



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writing particularizing the subject matter presentation which the student desires to attend (i.e., art instruction in a third-grade class). The teacher and Executive Director (or his or her designee) shall, upon request, provide scheduling information to the dual enrollment student. It shall be the dual enrollment student’s responsibility to contact the Charter School and ascertain when such subject matter will be presented. Where certain subject matter is integrated into a mixed curriculum, no change in the presentation of that curriculum needs to be made because of a dual enrollment student’s request for attendance. It is also the intent of this policy to ensure that the teacher’s right to integrate disciplines and be flexible in planning and modifying the daily classroom presentations shall not be hindered or restricted in any way.

### IDEA/ADA/Section 504 Students

Parents who wish to have a dual enrollment student’s disability accommodated by the Charter School via a 504 Plan or who wish to have their student enrolled in special programs must comply with the requirements of the Individuals with Disability Act (IDEA), and the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act of 1973 (Section 504).

If a dual-enrolled student or a student enrolled in the Charter School part-time is found to be eligible for a 504 Plan, the School’s process to create and implement a 504 Plan for a student shall be followed.

Whether the School is responsible for assessing a student’s need for special education services and for maintaining and implementing an IEP for the student depends on factors including, but not limited to what other type of school the student is enrolled in. The School shall provide such assessment and related services when required by state or federal law or administrative rules.

Cross Reference:	3525	Immunization Requirements
Legal References:	IC § 33-203 IC § 33-1001, <i>et. seq.</i>  IDAPA 08.02.03.111.13	Part-Time/Dual Enrollment Foundation Program — State Aid — Apportionment Assessment in the Public Schools – Dual Enrollment

### Policy History:

Adopted on: October 6, 2016  
Revised on: August 18, 2021  
Revised on: November 15, 2023