

Professional Cleaning Services Proposal

Prepared for:

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**ALTURAS**

INTERNATIONAL ACADEMY

151 N Ridge Avenue Idaho Falls, ID 83402

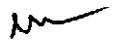
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Submitted By:

nucleane

600 E Oak St.  
Pocatello, Idaho 83201  
Spencer Ward  
President  
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[spencerward@nucleane.com](mailto:spencerward@nucleane.com)  
[www.nucleane.com](http://www.nucleane.com)

July 26, 2017



Nucleane  
Po Box 4742.  
Pocatello, Idaho 83205

July 21, 2017

Alturas International Academy  
151 N Ridge Ave.  
Idaho Falls, Idaho 83402

Dear Aniko,

Subject: Janitorial Cleaning: Alturas International Academy

Thank you for allowing Nucleane to prepare a professional cleaning service proposal for your consideration.

Here are a few important highlights:

**Before we start...** My staff is thoroughly trained on how to perform each cleaning task, as well as important safety issues. Our goal is to clean your facility professionally and safely.

**During the start...** I know a seamless, no-hassle start-up is important to every customer. So at Nucleane, we combine up-front preparation and training with strong management and direction to ensure a smooth, successful startup.

**After the start...** A systematic approach to keep your building looking good! At Nucleane, I offer strong management and quality control to plan for, and not lose track of, the many necessary cleaning details. I look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the appearance of your building. Please call if you have any questions, or need additional information as you review our proposal.

Sincerely,

Spencer Ward  
President  
Nucleane



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**Alturas International Academy**  
**Professional Cleaning Services Proposal**

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**General**

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Nucleane agrees to provide all labor, supervision, material, and equipment necessary to assure performance of specified cleaning service for the customer. This shall include all services described in the written specifications attached. Nucleane agrees to furnish such cleaning service for a period of five years, the dates yet to be agreed upon.

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**Compensation**

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4 days per week Professional Cleaning Service Program: **\$18.50/hr (9am-9pm)** w/one hour unpaid lunch  
Monthly Equipment Charge: **\$150**

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**Special Services**

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- Deep clean of the property, from top to bottom with attention to every detail – **Quote upon request**
  - Interior and exterior windows can be cleaned – **Quote upon request**
  - Carpet Cleaning – **Quote upon request**
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**Service Schedule**

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Cleaning service operations described in this comprehensive program will be performed **4** days per week. The cleaning crew will observe holidays observed by the customer. Nucleane is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided that such requests do not alter the cost of operations.

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**Invoicing**

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All invoicing will be itemized according to monthly work or for special tasks. Invoicing will be on the 1st of each month. Payment policy is net 30 days. **Mail payments to: Po Box 4742 Pocatello, ID 83205**

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**Supervision**

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Adequate personnel and supervision will be furnished to ensure quality service.

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**Supplies**

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The customer will furnish all consumable products inclusive of but not limited to: toilet tissue, towels, trash liners and hand soap. If desired, Nucleane can provide these products and invoice them separately. The customer will furnish all cleaning supplies inclusive of but not limited to: cleaning agents, disinfectants, etc. at an additional cost or Alturas can set up their own account with Hanson Janitorial Supply.

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### **Equipment**

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Nucleane will furnish and maintain all necessary cleaning equipment inclusive of but not limited to: floor machines, buffers, carpet extractor, vacuums, maid carts, mop buckets, wringers, mops and brooms. The customer agrees to provide a secure space for storage of this equipment, as may be necessary. Nucleane will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

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### **Insurance**

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Nucleane will furnish all forms of insurance required by law and shall maintain the same in force. Comprehensive General Liability Property Damage Workers' Compensation

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### **Employee Status**

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Personnel supplied by Nucleane are deemed employees of Nucleane but can be direct by Alturas Staff.

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### **Equal Opportunity Employer**

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Nucleane is an equal opportunity employer. Our office as required by law will maintain all necessary employment forms.

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### **Our Philosophy**

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Nucleane is committed to providing quality janitorial services that deliver the highest levels of customer satisfaction.

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### **Term**

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The term of this agreement shall be for a period of five (5) years with an annual increase to be negotiated and will **NOT** exceed 5%. At the end of the initial five-year term and terms hereafter, the agreement shall automatically renew for an additional five (5) year periods on the anniversary date of this agreement. A sixty (60) day written notice is required if additional 5 year period is not accepted.

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### **Cancellation**

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This agreement may be terminated or canceled at any time with a minimum of twelve (12) months written notice from either party.

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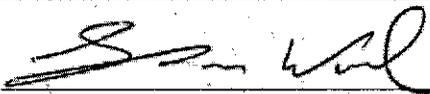
**Agreement**

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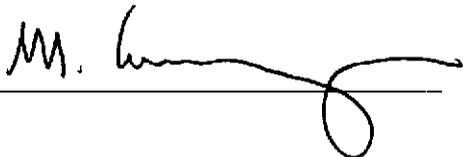
This Agreement ("this Agreement") is made and entered into as of Aug 28, 2017, by and between **Nucleane**, with its principal place of business located at 600 E Oak St. Pocatello, Idaho 83201 and **Alturas International Academy**.

NOW, THEREFORE, in consideration of the mutual promises and benefits to be derived by the parties they mutually agree to the terms and conditions as outlined above in this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date and year first written above.

Nucleane By:  Name: President

Date: 07/26/17 Title: President

A.I.A. By: 

Name: MARC CARIIGNAN Date: 8/7/2017

Title: BUSINESS MANAGER

## Alturas International Academy

### Job Specifications

<u>Task Description</u>	<u>Service Days</u>
Dust Mop Hard Surface Floors	4 days/wk.
Spot Mop Hard Surfaces	As Needed
Mop Hard Surface Floors (With Auto Scrubber)	4 days/wk.
Clean Both Sides of Front Door Glass And Wipe Frames	4 days/wk.
Vacuum Classroom Carpet (Mon-up, Tues-down, Wed-up, Thurs-all)	4 days/wk.
Vacuum Hallways	4 days/wk.
Vacuum Administration Offices	4 days/wk.
Disinfect Restrooms	4 days/wk.
Empty Garbage's	4 days/wk.
Gym (Sweep & Mop)	TBD
Clean/Disinfect Lunchroom	4 days/wk.
Sweep & Spot Mop Stairs/Elevator	TBD
Disinfect Hot Spots (light switches, door knobs, etc.)	2 days/mo.
Clean & Polish Drinking Fountains	4 days/wk.
Other Specific Tasks	TBD

