



THE BOARD OF DIRECTORS

1240

Duties of Individual Directors

The authority of individual Directors is limited to participating in actions taken by the Board as a whole when legally in session. Directors shall not assume responsibilities of administrators or other staff members. The Board or staff shall not be bound by an action taken or statement made by an individual Director except when such statement or action is pursuant to specific instructions and official action taken by the Board.

Each Director shall, and is expected, to review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision-making for each agenda item.

Each Director is obligated to attend both regular and special board meetings. Whenever possible, each Director shall give advance notice to the Chair or Principal of the Director's inability to attend a Board meeting. Each Director is required to maintain an 80% attendance rate to maintain his or her seat on the board. A majority of the Board may excuse a Director's absence from a meeting if requested to do so. An excused absence does not count as an absence when calculating each director's attendance rate.

Cross Reference: 1140 Vacancies

Policy History:

Adopted on: October 20, 2016

Revised on: