



**ALTURAS**  
INTERNATIONAL ACADEMY



**ALTURAS**  
PREPARATORY ACADEMY  
EDUCATION | SERVICE | COMMUNITY

## November Alturas Board Meeting Minutes

**Date:** Wed, Nov 17, 2021

**Location:** 2280 E 17th St  
Idaho Falls, ID 83404  
Alturas Preparatory Academy

**Time:** 5:31 PM

### Board Members:

- |   |                                |
|---|--------------------------------|
| 1. Jared Allen, <i>absent</i>               | 6. Jeff Carr                   |
| 2. Candise Gilbert (Vice Chair)             | 7. Lee Stimpson, <i>absent</i> |
| 3. Jaime Mayo (Secretary)                   | 8. Callie Hatch (Chair)        |
| 4. Kevan Weaver                             | 9. Kevin King                  |
| 5. Collin Hunter (Treasurer), <i>absent</i> |                                |

### I. Network of Schools

#### A. Call to Order

#### B. Public Comment on Agenda Items (3 minutes/person, 15 minutes total)

#### C. Approve Minutes

1. October Alturas Board Meeting Minutes - ACTION ITEM

*Jaime Mayo made a motion to approve the minutes, Jeff Carr seconded it. Passed.*

#### D. Board Business

1. Board member resignation - ACTION ITEM

*Candice Gilbert motioned to accept the resignation. Jeff Carr seconded it. Passed*

2. Nomination and election of new Treasurer - ACTION ITEM

*Jeff Carr motioned to defer this nomination to December. Kevin King seconded. Passed*

3. Staff retention allocation - ACTION ITEM

*Kevin King motioned to approve the staff retention allocation. Kevan Weaver seconded it. Passed*

#### E. Policies - ACTION ITEMS

3505 Concussion Protocol - APA only

3505F1

3505 F2

3550 Removal of Student During School Hours

3550P

3560 Video Surveillance

3570 Student Records--*for AIA, we decided to strike the last sentence of the first paragraph regarding military recruiters getting information about high school students.*

3570F

3570P

3610 Records of Missing Children

3620 Transfer of Student Records

*Candice Gilbert motioned to approve all of the policies except 3505 and 3570 with the discussed changes, Jeff Carr passed. Passed.*

*Candice Gilbert motioned to approve the policies for APA as written. Jaime Mayo seconded. Passed.*

#### **F. Executive Director Report**

*We are making great strides. We are not "there" yet, but we are moving in the right direction.*

### **II. Alturas International Academy**

#### **A. Instructional Coach Report - Dayna Crose**

*Explained her experience in implementing the model for her personally and within the AIA classrooms now as an instructional coach.*

#### **B. Financials**

1. Audited Financial Statements - ACTION ITEM
2. October Financials - ACTION ITEM

*Kevin King motioned to approve the October financials. Jeff Carr seconded. Passed.*

*Jeff Carr motioned to approve the Audited Financial Statements, Kevan Weaver seconded. Passed.*

### **III. Alturas Preparatory Academy**

#### **A. New Business**

1. Release teacher from contract - ACTION ITEM Eli Anderson

*Jaime Mayo motioned to release Eli Anderson from his teaching contact. Jeff Carr seconded. Passed*

2. Emergency hire - Grace Cassidy - ACTION ITEM

*Kevin King motioned to approve the emergency hire of Grace Cassidy. Candice Gilbert seconded. Passed.*

#### **B. Financials**

1. October Financials - ACTION ITEM

*Candice Gilbert motioned to approve the October financials. Kevin King seconded. Passed.*

### **IV. Committee Reports**

1. Academic Excellence. *Report NWEA/MAP test data in February.*
2. Development. *Fun Run in Fall, Golf tournament in the Spring. Donate button on the website.*

3. Governance. *Review training slides with committees and set goals.*

**IV. Board Training**

*Jared Allen was planning on presenting board training but was absent due to illness.*

**V. Adjourn**

*6:34 PM*