



STUDENTS

3050

Attendance Policy

The process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. Regular contact of the students with one another in the classroom and their participation in instructional activities under the tutelage of a competent teacher are vital to this purpose. This is an established principle of education. The good that schools have to offer can only be presented to students who are in attendance. With continued emphasis regarding excellence in education, all parties involved in attendance can better strive for quality in the classroom. Attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunity are greatly affected by a good attendance record.

The goals of this policy are to (1) empower students to have successful learning opportunity; (2) reduce classroom disruption, non-attendance, and other factors that inhibit teacher effectiveness and learning opportunities; (3) provide structure for attendance requirements; and (4) improve parental communication and support to promote student academic success.

3050.1 Definitions

Excused Absences/Tardies: An excused absence or tardy includes only the following categories of absence or late arrival: school sponsored activity; absence due to illness or medical/dental treatment verified by a licensed health care practitioner; death in the family or close friends.

Unexcused Absences/Tardies: An unexcused absence or tardy includes any other absence or tardy not expressly included in Excused Absence.

3050.2 Attendance Requirements

Unexcused Absences/Tardies in excess of six (6) in a given term will trigger a teacher review to include a conference with the student and parent/guardian. The purpose of the review is to determine the cause for the absences/tardies and assess the need for and establish a goal for improved attendance.

Unexcused Absences/Tardies in excess of eight (8) in a given term will trigger an administrative review by the school administrator(s) to include a conference with the student and parent/guardian. The purpose of the review is to establish an attendance remediation plan to ensure the student is securing the desired benefits of education.



ALTURAS
INTERNATIONAL ACADEMY

151 N Ridge Avenue, Idaho Falls, ID 83402 | Office: 208-522-5145 | Fax: 208-522-5147
Office@AlturasAcademy.org | AlturasAcademy.org

Additional Unexcused Absences/Tardies during any given term shall trigger follow-up reviews by the school administrator(s) in four-day increments (12, 16, 20, etc.), including a potential referral or invitation to health and welfare and/or the county prosecutor to participate and evaluate whether the situation involves concerns of child neglect and/or habitual truancy.

In addition to the foregoing, Unexcused Absences/Tardies beyond twelve (12) in a given term may result in a referral, in the sole discretion of the school administrator(s), to the Board of Directors for potential expulsion from the school for habitual truancy pursuant to the requirements of Idaho Code § 33-205.

Policy History:

Adopted on: May 17, 2018

Revised on: September 19, 2019

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