



Alturas International Academy Safe Return to In-Person Instruction and Continuity of Services Plan

We believe our students' educational needs are beyond important and we want to ensure they will receive the education they need and deserve. In that, we also want to protect our community, and at Alturas International Academy, we believe strongly in a culture that supports others in times of need and uncertainty. It is intended that Alturas International Academy will provide education in a fully in-person instructional model for the full school year, however additional measures will remain in place in order to continue to provide a healthy and safe learning environment.

Preventative Measures

Alturas International does the following preventative measures to help stop the spread of disease:

- Encourage proper hand hygiene
 - Hand sanitizer will be available in each classroom and at each entrance of the school building.
 - Regular opportunities for handwashing will be available to students
 - Proper hand washing techniques will be taught on a regular basis
- Adequate supplies such as soap, sanitizer, tissues, and disinfectant wipes will be provided and used consistently throughout the day
 - Students will assist in keeping class rooms clean and organized on a daily basis. All major surfaces will be wiped clean using disinfectant wipes
- Our school facility will be rigorously cleaned throughout the day
 - While school is in session all common high touch areas will be cleaned multiple times during the course of the day
 - Surfaces will be cleaned and sanitized daily to help reduce the spread of germs
- Encourage respiratory etiquette among students and staff through education and the provision of supplies
 - Teach students and staff to cover coughs and sneezes with a tissue or into their elbow. If they use a tissue, they should put the used tissue in a trash can and wash their hands
 - Provide adequate supplies within easy reach, including tissues and no-touch trash cans

Procedures for Monitoring Illness

If a student or staff member develops any of the symptoms listed below, the student / staff member will be sent to the front office. The person's temperature will be taken in the office. If necessary, the office will call the student's parents and discuss the symptoms with the parent. Students or staff may be sent home to rest and recuperate depending on the severity of the symptoms.

- **Symptoms requiring a student or staff member to stay at home**
 - A temperature of 100.4° F or higher. ***Students and staff need to be fever free without the use of fever reducing medication for at least 24 hours before attending school***
 - Vomiting
 - Diarrhea

- **Other symptoms where students or staff members may need to stay at home**
 - New uncontrolled cough that causes difficulty breathing or for students with chronic allergic/asthmatic cough, a change in their cough from baseline
 - Shortness of breath or difficulty breathing
 - Nausea
 - New onset of severe headache, especially with a fever
 - Sore throat

Parents and staff are expected to review these symptoms daily. **It is up to the individual parent to determine if a person needs to stay home, however during school hours' teachers and staff can determine if a student needs to be sent home due to any of the above symptoms.**

Responding to an Outbreak

The charter administration team has the authority to make operational decisions, if necessary, to mitigate the spread of illness which includes but is not limited to, implementing a mask requirement, and/or transitioning a school or classroom into a remote learning model. These decisions will be based upon an in-depth review of the situation and in collaboration with the local health district. The following guidelines will be set regarding COVID-19 related situations:

- **Quarantining**
 - Students and staff will be required to self-quarantine at home if they test positive for COVID-19. Students and staff may not return to the building for 10 days from the onset of symptoms

- **Close Contact**

- If a student or staff member is in close contact with someone whom has contracted COVID-19, they may attend in-person classes, but must monitor themselves closely for COVID-19 symptoms during the two weeks after exposure. If they develop symptoms, they should stay home

Further guidance will be monitored and considered from official sources such as Eastern Idaho Public Health, Idaho State Board of Education, and the Centers for Disease Control.

Remote Model

It is intended that Alturas International Academy will provide education in a fully in-person instructional model for the full school year.

However, in the event the school or class needs to move into a remote model for a period of time, the following events will occur:

- Students will be provided access to technology
 - Students will be provided a Chromebook once a checkout sheet has been signed and returned
 - Teachers will utilize online resources to support their class such as Google Classroom, Zoom, and Google Meets
- Students will follow their daily routine as established in their classroom
 - Classroom teachers will send out notices and agendas to parents
 - Technology resources will be provided and will be located on the school website
- Any additional supplies will be made available for students
- Alturas' attendance policy will remain in place
 - An excused absence includes only: school sponsored activity; a death in the family or close friend, or absence due to illness, medical/dental treatment verified by a licensed healthcare practitioner. A note IS REQUIRED by the healthcare provider for the absence to count as an excused absence. Notes must be turned into the School Office
 - When a student reaches six (6) unexcused absences in a semester, whether full-day or in any given class period, parents/guardians will be contacted to discuss the student's attendance habits
 - When a student reaches eight (8) unexcused absences, whether full-day or in any given class period, in a given semester, the teacher will notify the administration and together (the administration and teacher) will conference with the student and parent/guardian to establish an attendance plan

- Unexcused absences beyond twelve (12), whether full-day or in any given class period, in a semester may result in a referral, in the sole discretion of the school leadership team, to the Board of Directors for potential expulsion from the school for habitual truancy pursuant to the requirements of Idaho Code 33-205

Ensuring the Continuity of Educational Services to Students

- Social, Emotional, and Mental Health Services
 - The school's teachers and leadership team will be supporting social-emotional development in students through weekly IB lessons that encompass social-emotional health
 - Teachers and leadership will also meet with students and families, when needs arise, to support families in matching potential community resources that helps offset needs
 - Signs for students to text the national Crisis Text Hotline, will be hung at various points throughout the building
 - All staff will be trained to look for and support Homeless Children and Youth through the McKinney-Vento Homeless Assistance Act
- Additional Educational Services
 - An array of educational services will be in effect during the school year. Students will receive small group instruction, at instructional level for reading, writing, math, and Units of Inquiry
 - Alturas International plans to expand each classrooms libraries to provide better support for at home reading and learning
 - Extra full time paraprofessionals will be provided school wide to provide interventions where needed
 - Alturas International plans to create a STEAM program for all students to gain exposure to sciences, technology, engineering, arts, and mathematics
 - Alturas International will also provide after-school tutoring programs for targeted students
 - Alturas International will create a STEM after school club to meet students' needs and interests. Other programs will be developed in the summer to provide support for loss of learning