



## Alturas International Academy Board Meeting Minutes

### *Regular Board Meeting*

**Date:** Thursday, June 18, 2020

**Location:** 151 N Ridge Avenue/Zoom Meeting

ID: 841 2180 8108

Password: h48796

**Time:** 5:30 p.m.

#### **Board Members:**

- |                                       |                           |
|---------------------------------------|---------------------------|
| 1. Callie Hatch                       | 6. Jared Allen (Chairman) |
| 2. Candise Gilbert (President)        | 7. Jeff Carr              |
| 3. Christine Ogden (Secretary)        | 8. Kevan Weaver           |
| 4. Collin Hunter (Treasurer) - Absent | 9. Lee Stimpson           |
| 5. Jaime Mayo                         |                           |

**Others in Attendance:** Michelle Ball (Executive Director), Marc Carignan (Business Manager), Terry Ryan (CEO, Bluum)

#### **Follow-up Items:**

<b>Assignment</b>	<b>Who</b>
Make video for PCSC hearing	Callie, Jared, Jeff
Set up zoom meeting for annual budget hearing	Brian
Email annual Bluum report and recent NWEA report to the board	Michelle
Email list of parents to the board for board director consideration	Michelle



Email training webinar to the board	Christine
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**Approval of Agenda (ACTION ITEM):** No changes

**Public Forum (3 minutes/person):** None

**High School**

- Community Partnerships (Terry Ryan) – Bluum is pleased that we have delivered on our commitments with them and would like to help make the case to our community as to why they think it would be beneficial to invest in Alturas Preparatory Academy (APA).
- PCSC Hearing (Thursday, August 13, 2020 @ 9:00 a.m.) – All board members need to attend. It will likely be done remotely. We will make a 3 to 5-minute video of our success story that highlights the strength of our school community and how invested our families and students are. Callie, Jared, and Jeff will start working on it next week.

**Return/Report:** Reported on each assignment.

**Consent Agenda**

- May 21, 2020 Board Meeting Minutes **(ACTION ITEM)**  
**Sponsor: Jaime, 2<sup>nd</sup>: Candise, PASSED**
- Financial Report
  - Year-to-date Financials **(ACTION ITEM):** We are ending the year with a healthy cash balance and in a good net income position.
  - Annual Budget Hearing **(ACTION ITEM):** Marc reviewed the preliminary budget. Brian will set up a zoom meeting for June 9, 2020 at 5:30 p.m. for the annual budget hearing. Marc will arrange for notice to be placed in The Post Register.



**Executive Director Report:** The administration wrote a grant and was awarded 28k for summer tutoring. Our teachers were receptive and are tutoring between 50 to 55 students.

Three different options are being considered for re-opening in August: 1. Self-contained classrooms (teachers rotate), 2. Every other day (50/50), and 3. Distance learning. Michelle has written and submitted her annual report to Bluum. She was able to report 65.2% growth in math and 69.3% growth in reading.

**Academic Excellence Committee Report:** Michelle will email the board a copy of her annual report to Bluum and the most recent NWEA report.

**Development & Community Relations Committee Report:** Jaime is working on condensing the federal grant. Michelle is working on the technology piece with Warren and is also working on the furniture piece. A day has been earmarked for the golf tournament. More discussion needs to take place due to the additional restrictions this year.

**Finance Committee Report:** None

**Governance Committee Report:** Christine needs the board's assistance in identifying potential board members. Michelle will email the board a list of parents for consideration.

**Strategic Planning Committee Report:** Callie is working on getting the charter revision completed and will begin working with committee chairs this fall on the strategic plan.

## **Policies**

- 2420 Title I Parental Involvement (**ACTION ITEM**)

**Sponsor: Christine, 2<sup>nd</sup>: Callie, PASSED**



### **Other Business**

- Alternative Authorization for Elaine Goodwin **(ACTION ITEM)**  
**Sponsor: Candise, 2<sup>nd</sup>: Christine, PASSED**
- Teacher Contracts for Elaine Goodwin and Katie Larsen **(ACTION ITEM)**  
**Sponsor: Lee, 2<sup>nd</sup>: Jaime, PASSED**

**Board Training:** Christine will email the discussed webinar to the board to watch before the next board meeting. The board would like additional training on the role of the school board, fundraising, and finance. The board handbook needs to be digital and include an organizational chart showing the various organizations we work with.

**Adjournment:** 7:53 p.m.

**Sponsor: Candise, 2<sup>nd</sup>: Lee, PASSED**