



Alturas International Academy Board Meeting Minutes

Regular Board Meeting

Date: Thursday, May 21, 2020

Location: Zoom Meeting

ID: 85864254767

Password: 718336

Time: 5:38 p.m.

Board Members:

- | | |
|---------------------------------------|------------------------------------|
| 1. Callie Hatch | 6. Jared Allen (Chairman) - Absent |
| 2. Candise Gilbert (President) | 7. Jeff Carr |
| 3. Christine Ogden (Secretary) | 8. Kevan Weaver |
| 4. Collin Hunter (Treasurer) - Absent | 9. Lee Stimpson |
| 5. Jaime Mayo | |

Others in Attendance: Michelle Ball (Executive Director), Brian Bingham (Principal), Marc Carignan (Business Manager), Kim Esterman, Aniko Snyder, Christina Barber

Follow-up Items:

Assignment	Who
Email information about projected job/population growth to board	Lee
Email equitable selection process guidelines to board	Brian
Email list of board committees to board	Christine
Ask Aniko to post notice of board election and create link to board director application on website	Christine



Change enrollment page to reflect seat capacity increase for approval from SDE	Candise
Send appreciation email from board to teachers and staff	Candise

Approval of Agenda (ACTION ITEM):

Amend the agenda to add Alternative Authorization for Seth Pincock.

Sponsor: Christine, 2nd: Callie, PASSED

Amend the agenda to add Enrollment Increase for Grades 6, 7, and 8.

Sponsor: Candise, 2nd: Jaime, PASSED

Public Forum (3 minutes/person): None

Return/Report: Reported on each assignment.

Consent Agenda

- April 16, 2020 Board Meeting Minutes **(ACTION ITEM)** – Approved subject to a wording change in the first sentence under High School.

Sponsor: Callie, 2nd: Christine, PASSED

- Financial Report **(ACTION ITEM)** – Approved

Sponsor: Christine, 2nd: Candise, PASSED

- Year-to-date Financials
- 2020-2021 Preliminary Budget – The Budget Hearing will be June 18 at 5:30 p.m.
 - 5% Budget Holdback – The PPP loan/grant (\$287,700) will help offset the holdback
 - ESSERF Funds – Receiving \$36,288. Funds are earmarked for safety measures due to Covid-19.
 - Staff Compensation/Salary Schedule **(ACTION ITEM)** – Approved



Sponsor: Jaime, 2nd: Callie, PASSED

- Executive Director Compensation (**ACTION ITEM**) – Approval not needed as a multi-year contract was already signed.

Executive Director Report: The administration reported that online learning was exceptional due to the incredible efforts of the teachers and staff. Preparations are being made to open up safely in August.

High School: The petition evaluation report from the PCSC was reviewed. Revisions are due by July 14. The governance capacity interview will be in early June. The hearing will be in August. Lee will email the board information about projected job/population growth. Brian will email the board the equitable selection process guidelines. Building Hope is actively working on options for a building.

Development Committee

- Federal Grant – They have three more sections to work on and would like to have them completed by the end of June. The application is due in September.

Governance Committee

- Board Committees – The development and PR committees will be combined to form the development and community relations committee. Jaime and Jeff will co-chair the committee. Christine will email the list of board committees to the board.
- Vacancy/Board Election – Terms for seats 3, 6, and 9 expire in July. Seat 9 is currently vacant. Christine will ask Aniko to post notice of the board election and create a link to the board director application on the website.



PR Committee

- Press Release/Post Register Article – Jeff was working on a press release about the high school when he received a call from Brennan Kauffmann with the Post Register. The article was published on May 14, 2020.

Other Business

- 2020-2021 Teacher Contracts (**ACTION ITEM**): Approve the 2020-2021 teacher contracts for Christina Barber, Jennifer Bishop, Deana Peoples, Sarah Browning, Alexa Burns, Shannon Claver, Dayna Crose, Seth Pincock, Reece Drkula, Jerrick Walker, Katie Engstrom, Thea Disney, Meagen Gardner, Donna Hill, Angela Howell, Heather Johnson, Jeffrey Kenly, Katie Larsen, Rachel Nielsen, Dawn Erickson, Robin Papaioannou, Tracy Rathfon, Martha Rigby, Jennifer Sayer-Radford, Joanne Slifka, Cassandra Smouse, Sara Summers, Amanda Warner, Ann Burnes, and Jessica Ziel.

Sponsor: Christine, 2nd: Lee, PASSED

Approve the 2020-2021 contract for Brian Bingham.

Sponsor: Callie, 2nd: Kevan, PASSED

- Alternative Authorization for Seth Pincock (**ACTION ITEM**) – Approved

Sponsor: Christine, 2nd: Callie, PASSED

- Enrollment Increase for Grades 6, 7, and 8 (**ACTION ITEM**): Amend the seat capacity by 10 students in grade 6, by 6 students in grade 7, and by 2 students in grade 8 for a total increase of 18 students.

Sponsor: Candise, 2nd: Jaime, PASSED

Candise will change the enrollment page to reflect the seat capacity increase for approval from the SDE. She will also send an email of appreciation from the board to the teachers and staff.



ALTURAS
INTERNATIONAL ACADEMY

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Board Training

- Strategic Planning – Callie provided an overview of the strategic planning process.

Adjournment: 7:55 p.m.

Sponsor: Lee, 2nd: Christine, **PASSED**