



Alturas International Academy Board Meeting Minutes

Regular Board Meeting

Date: Thursday, April 16, 2020

Location: Zoom Meeting

Time: 5:50 p.m.

Board Members:

- | | |
|--------------------------------|---------------------------|
| 1. Callie Hatch | 6. Jared Allen (Chairman) |
| 2. Candise Gilbert (President) | 7. Jeff Carr |
| 3. Christine Ogden (Secretary) | 8. Kevan Weaver |
| 4. Collin Hunter (Treasurer) | 9. Lee Stimpson |
| 5. Jaime Mayo | |

Others in Attendance: Michelle Ball (Executive Director), Brian Bingham (Principal), Kim Esterman (for Marc Carignan, Business Manager)

Action Items:

Motion	Sponsor	2nd	Vote
Approve March 19, 2020 Board Meeting Minutes	Callie	Collin	Passed
Approve April 2, 2020 Emergency Board Meeting Minutes	Collin	Callie	Passed
Approve Policy 8520 Inspection of Charter School Facilities	Jaime	Lee	Passed
Approve Policy 8530 Property Damage	Christine	Callie	Passed
Ratify administration's decision to close school due to Covid-19	Lee	Christine	Passed



ALTURAS

INTERNATIONAL ACADEMY

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Approve early school closure on May 22 nd and submit application to SDE	Candise	Kevan	Passed
Approve 2020-2021 School Calendar	Callie	Jaime	Passed
Adjourn Meeting	Collin	Jeff	Passed

Follow-up Items:

Assignment	Who
Contact PCSC to see if we need to attend District 93 board meeting	Candise
Make Jeff an administrator on our Facebook page	Candise/Aniko
Make public announcement about High School Charter being sent to PCSC	Jeff/Administration
Email most recent facility report to board	Brian
Review Policy 8710 Board of Directors Use of Electronic Mail	Jared/Christine
Review date change for annual meeting in bylaws	Jared/Christine
Complete committee job descriptions	Board Chairs

Approval of Agenda: No changes

Public Forum (3 minutes/person): None

Consent Agenda:

- March 19, 2020 Board Meeting Minutes (ACTION ITEM) – Approved by the board
- April 2, 2020 Emergency Board Meeting Minutes (ACTION ITEM) – Approved by the board



- Financial Report (ACTION ITEM) – Given by Kim Esterman for Marc Carignan. Reviewed financial statements, as well as financial impacts of K-12 funding holdback, CARES Act K-12 stimulus, and PPP forgivable loan. We will be hiring a janitor rather than contracting with Nucleane this year. The golf tournament has been postponed until September.

Executive Director Report: The administration is pleased with how online learning is going. We have a great group of dedicated teachers. Our SPED teachers are doing one-on-one Zoom meetings. Our MYP teachers have been assigned 19 students each to contact on a weekly basis. There are 10 students they haven't been able to get in touch with. Adjustments are being made for students if needed. Bluum has offered to help us financially and the administration would like to use the money to have teachers continue educating students over the summer. District 93 has requested our attendance at their May 13 board meeting. Our intent is for the PCSC to be our authorizer, so Candise will get in touch with them to see whether we need to attend.

High School: Building Hope is putting their final offer on a building. They were able to negotiate it for 300k less, but we will have to pay 40k for common area maintenance. The remodel will cost around 6 million for the first phase and the gym will be added in a few years. The Charter has been sent to the surrounding school districts and will be sent to the PCSC on May 1. The federal grant is being written, which will be between 1.2 and 1.5 million. A teacher committee will be formed to decide curriculum, technology, etc. There were over 700 applicants for the recent lottery. Jeff needs to be made an administrator on our Facebook page. We will make a public announcement when the Charter is sent to the PCSC.

Policies:

- 8520 Inspection of Charter School Facilities (ACTION ITEM) – Approved by the board
Brian will email the most recent facility report to the board.
- 8530 Property Damage (ACTION ITEM) – Approved by the board



- 8710 Board of Directors Use of Electronic Mail (ACTION ITEM) – Tabled until the next board meeting

Other Business:

- Covid-19 School Closure/Online Learning (ACTION ITEM) - A motion was made to ratify the administration's decision to close school due to Covid-19.
- Early 2019-2020 School Closure (ACTION ITEM) - A motion was made to approve an early school closure on May 22nd and submit the application to the SDE.
- 2020-2021 School Calendar (ACTION ITEM) – Approved by the board
- Date Change for Annual Meeting in Bylaws (ACTION ITEM) - Tabled until the next board meeting

Board Training:

- Officer and Committee Roles – Committee chairs were determined, committee descriptions will be completed by the next board meeting, and committee members will be determined at the next board meeting.
 - Academic Performance Committee – Candise
 - Development Committee – Jaime
 - Finance Committee – Collin
 - Governance Committee – Christine
 - Marketing & Public Relations Committee – Jeff
 - Strategic Planning Committee – Callie

Adjournment: 7:53 p.m.