

APPROVED



Alturas International Academy

Minutes

Board Meeting

Date and Time

Thursday March 14, 2019 at 6:00 PM

Location

151 N Ridge Ave, Idaho Falls, ID 83402

Directors Present

C. Gilbert, C. Hatch, C. Hunter, C. Ogden, J. Allen, J. Mayo, K. Weaver, L. Stimpson

Directors Absent

A. Lybbert, J. Watkins

Ex-Officio Members Present

M. Ball

Non Voting Members Present

M. Ball

Guests Present

B. Bingham

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Allen called a meeting of the board of directors of Alturas International Academy to order on Thursday Mar 14, 2019 @ 6:29 PM at 151 N Ridge Ave, Idaho Falls, ID 83402.

C. Approve Minutes

C. Hatch made a motion to approve minutes from the Board Meeting on 02-21-19.

J. Mayo seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Consent Agenda

C. Ogden made a motion to amend the agenda to discuss kindergarten drop-off and pickup, and two additional policies to be considered subject to final adoption at next month's board meeting.

C. Gilbert seconded the motion.

The board **VOTED** unanimously to approve the motion.

Kindergarten Drop-off/Pickup

It is a difficulty for visitors/volunteers who try to leave during kindergarten pickup each day. They get blocked in until all the vehicles have rounded the parking lot to pick up their students. An option to use the bus lane was considered, as well as sending an email to parents/guardians informing them not to park in the parking lot if they will need to exit during that time. A trial run will take place this school year to see if the bus lane will work to alleviate the problem.

C. Hatch made a motion to to adopt Policy 7460 Record Retention and Policy 7455 Inventory Property Management and Procedure pending final review at next month's board meeting.

C. Gilbert seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Forum

A. Public Forum

None

III. Finance

A. Financials

None

IV. Development

A. Committee Report

Once corrections have been made to the golf tournament flyer, it will be emailed to parents/guardians. The PTO is trying to help with major sponsors.

V. Governance

A. Committee Report

C. Ogden reviewed term seat assignments and board elections. She will have the board handbook completed by next month's board meeting.

VI. High School

A. Committee Report

A letter to parents/guardians informing them of our intent to open a high school will be emailed the Monday after Spring Break. An open house to roll out the campaign is scheduled for April 25.

VII. Other Business

A. PR Rep

A discussion took place regarding the value of having a public relations representative. Principal Bingham informed us of an event where it would be beneficial to have someone in this role. He has been negotiating a possible Alturas Night with the Chukars on September 5, 2019. Although nothing was decided, it was suggested that it either be a board position or a school employee who works with the Board.

B. School Librarian

While meeting with board members, the International Baccalaureate (IB) Verification Team recommended hiring a school librarian. Executive Director Ball pointed out that with our model, administrators and teachers already wear that hat. When units are planned, all the resources are purchased.

VIII. Closing Items

A. Adjourn Meeting

J. Mayo made a motion to adjourn the meeting.

K. Weaver seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

C. Ogden