



Board Meeting Minutes
March 15, 2018

Those in attendance: Executive Director Michelle Ball, Principal Brian Bingham, Business Manager Marc Carignan (via phone during finance discussion), Melinda Balsmeier (parent)

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mr. Allen at 6:32 p.m.

Board Chairman Jared Allen – Present, left early

Board President Candise Gilbert – Present

Board Treasurer Collin Hunter – Present, left and returned

Board Secretary Christine Ogden- Present

Board Member Katie Davenport – Present

Board Member Angey Lybbert – Absent

Board Member Heath Bowen – Absent

Board Member Callie Hatch – Present

Board Member Jinger Watkins – Present

2. PUBLIC FORUM

During discussion of the 2018-2019 school calendar, Ms. Balsmeier expressed interest in having modified year-round school.

3. CONSENT AGENDA

- a. Board Minutes – February 15, 2018

MOTION: *A motion was made by Ms. Hatch to accept the minutes for February 15, 2018. The motion was seconded by Ms. Davenport. Vote was unanimous. Motion carried.*

4. FINANCE

- a. Financial Statement Update

- *Expenses in February were normal, including payroll.*
- *Mr. Carignan will go over the 2018 budget at the April board meeting.*

- b. Review/Approve Financial Policies and Procedures

Mr. Carignan was not able to have these ready in time for the meeting.



5. ACADEMIC EXCELLENCE

Ms. Watkins shared the most recent STAR test scores. They indicate growth in every grade in both Math and Reading.

a. Committee Report – Section 504 Accommodation Plan

Ms. Hatch reviewed the board's responsibility regarding 504 plans. Mr. Allen will do additional board training. Information will be put in the welcome letter, student handbook, and on the website.

6. CEO SUPPORT AND EVALUATION

a. Committee Report

Ms. Davenport went over BoardOnTrack's suggested CEO evaluation. It is recommended that the board and CEO set goals at the beginning of the year and review them in October and March. She and Ms. Ball will meet to make modifications specific to our school's model and philosophy.

7. GOVERNANCE

a. Committee Report – Board Elections

Ms. Ogden will provide a formal proposal at the April board meeting.

8. HIGH SCHOOL

a. Committee Report

Ms. Ball reported that Bluum is very interested in supporting an IB/STEM high school in Idaho Falls. We will need to submit a Request for Proposal (RFP) to them.

9. OTHER BUSINESS

a. 2018-2019 School Calendar

- *First Day of School – August 27*
- *Last Day of School – June 6*
- *Winter Break – December 21 – January 6*
- *Spring Break – March 18 – March 22*

MOTION: *A motion was made by Ms. Hatch to approve the 2018-2019 school calendar. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.*

b. Board Fundraising



- *After a conversation with BoardOnTrack, Ms. Ball relayed that in addition to the golf tournament, each board member should be fundraising. She will visit more about this with Mr. Hunter.*
 - c. School Fundraising
- *Ms. Ball would like to have a fundraising campaign similar to Sage International's Mind the Gap.*
- *Ms. Lybbert offered to organize a fundraiser to sell Paramount Theater movie tickets. Half of each sale goes to the school.*

10. POLICIES – 1ST READ

- a. 3285 Relationship Abuse and Sexual Assault Prevention and Response

MOTION: *A motion was made by Ms. Ogden to accept 1st read on Policy 3285. The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.*

- b. 3290 Sexual Harassment/Intimidation of Students
- c. 3290F Harassment Reporting Form for Student
- d. 4420 Sex Offenders

MOTION: *A motion was made by Ms. Lybbert to table Policies 3290, 3290F, and 4420 until the April board meeting due to time. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.*

11. POLICIES – 2ND READ

- a. 4210 Facilities Rental
- b. 5340 Teacher Evaluation
- c. 6320 Administrator Evaluation

MOTION: *A motion was made by Mr. Hunter to approve 2nd read on the listed policies. The motion was seconded by Ms. Hatch. Vote was unanimous. Motion carried.*

12. EXECUTIVE SESSION – IDAHO CODE 74-206(1)(A-J)

MOTION: *A motion was made by Ms. Ogden to move into Executive Session pursuant to Idaho Code 74-206(1)(a) employees, (b) employee dismissal, and (f) legal counsel communication. The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.*



ALTURAS

INTERNATIONAL ACADEMY

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Present:

Board President Candise Gilbert

Board Treasurer Collin Hunter

Board Secretary Christine Ogden

Board Member Katie Davenport

Board Member Angey Lybbert

Board Member Callie Hatch

Board Member Jinger Watkins

Executive Director Michelle Ball

Principal Brian Bingham

MOTION: *A motion was made by Ms. Ogden to move out of Executive Session. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.*

No action needed.

13. ADJOURN

MOTION: *A motion was made by Ms. Ogden to adjourn the meeting. The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.*