

Alturas International Academy Public Charter School
Board Meeting Minutes
April 20, 2017

Those in attendance: Executive Director Michelle Ball, Business Manager Marc Carignan (via phone)

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by at 6:39 p.m.

Board Chairman Jared Allen – Present

Board President Candise Gilbert – Present

Board Treasurer Collin Hunter – Absent

Board Secretary Christine Ogden- Present

Board Member Katie Davenport – Absent

Board Member Angey Lybbert – Present

Board Member Heath Bowen – Present

Board Member Michael Folker – Absent

2. PUBLIC FORUM

None

3. BOARD ON TRACK

Bluum has offered to pay the cost (\$12,995) of BoardOnTrack for one year for us.

MOTION: *A motion was made by Ms. Gilbert to move forward with BoardOnTrack for one year. The motion was seconded by Mr. Bowen. Vote was unanimous. Motion carried.*

4. CONSENT AGENDA

- a. Board Minutes: April 6, 2017

MOTION: *A motion was made by Mr. Bowen to accept the minutes for April 6, 2017. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.*

5. PERSONNEL

- a. Contract Ratification

MOTION: *A motion was made by Mr. Bowen to approve the revised salary schedule e-mailed by Mr. Carignan. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.*

MOTION: A motion was made by Mr. Allen to approve the teacher and administrator contracts e-mailed by Mr. Carignan. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.

b. Hiring Update

We still need one Primary Years Programme (PYP) teacher.

6. LOTTERY/RECRUITMENT UPDATE

There are 19 seats available.

7. FACILITIES REPORT

They have started digging out the asphalt in the parking lot for construction of the playground.

8. CONSIDER DECLARATION OF HIRING EMERGENCY

MOTION: A motion was made by Ms. Lybbert to declare a hiring emergency for Megan Tholen, Joel Walton, and Laura Plomer. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

9. POLICIES – 2ND READ

- a. 7430 Travel Allowances and Expenses
- b. 7320 Allowable Uses for Grant Funds
- c. 7400 Purchasing
- d. 7400F Time and Effort Documentation
- e. 7400P Procurement Under a Federal Award

MOTION: A motion was made by Ms. Ogden to accept 2nd read on the listed policies. The motion was seconded by Mr. Bowen. Vote was unanimous. Motion carried.

10. ADJOURN

MOTION: A motion was made by Mr. Bowen to adjourn the meeting. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.

Meeting adjourned at 7:56 p.m.