

Alturas International Academy Public Charter School  
Board Meeting Minutes  
March 2, 2017

Those in attendance: Executive Director Michelle Ball, Business Manager Marc Carignan (via phone), Parents

1. CALL TO ORDER AND ROLL CALL

*The meeting was called to order by Mr. Allen.*

*Board Chairman Jared Allen – Present*

*Board President Candise Gilbert – Present*

*Board Treasurer Collin Hunter – Present*

*Board Secretary Christine Ogden- Present*

*Board Member Katie Davenport – Present (via phone)*

*Board Member Angey Lybbert – Present*

*Board Member Heath Bowen – Absent*

*Board Member Michael Folker – Absent*

2. CONSENT AGENDA

- a. Board Minutes: January 19, 2017

**MOTION:** *A motion was made by Ms. Gilbert to accept the minutes for January 19, 2017.*

*The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.*

- b. January Financials

**MOTION:** *A motion was made by Mr. Hunter to approve the financial report. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.*

3. LEADERSHIP REPORT

- a. Principal

*None*

- b. Lead Teacher

*Ms. Ball is busy hiring teachers for next year. We need five Middle Years Programme (MYP) teachers and three Primary Years Programme (PYP) teachers. Parent Teacher Conferences are next week on Thursday and Friday. Project Based Night is coming up on Wednesday, March 15. Ski Club was a success. Ms. Ball picked the carpet and paint colors for our new building. They are currently texturing the walls.*

4. CONSIDER APPROVAL OF SCHOOL CLOSURE DUE TO WEATHER

a. January 24

**MOTION:** A motion was made by Ms. Lybbert to approve the school closure for January 24, 2017. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

5. CONSIDER APPROVAL OF 2017-2018 CALENDAR

Idaho Falls School District 91 will be out for Christmas Break from Saturday, December 16, 2017 to Monday, January 1, 2018. School resumes on Tuesday, January 2, 2018.

Bonneville Joint School District No. 93 will be out for Christmas Break from Saturday, December 23, 2017 to Sunday, January 7, 2018. School resumes on Monday, January 8, 2018. Mr. Carignan mentioned that Connor Academy takes three weeks off. Discussion tabled until another time.

6. LOTTERY/RECRUITMENT UPDATE

We have received 78 lottery applications in two days.

7. ALTURAS 2017 – 2018 UPDATE

Ms. Ball is working on a rough draft for a parent meeting about our Middle Years Programme. She is exploring a couple of different options. One of them has students in a classroom community for two and a half to three hours with an English Language Arts (ELA)/Social Studies teacher, after which they would separate for Math, Science, Spanish, and Design. A parent meeting was scheduled for Monday, March 13 at 6:30 p.m.

8. FACILITIES REPORT

Discussed by Ms. Ball when Leadership Report was given.

9. POLICIES – 1<sup>ST</sup> READ

- a. 2420 Title 1 Parent Involvement
- b. 2140 Student and Family Privacy Rights
- c. 3050 Attendance Policy

10. POLICIES – 2<sup>ND</sup> READ

Policies tabled until next board meeting

**MOTION:** A motion was made by Ms. Gilbert to amend the agenda to appoint Michelle Ball as the Executive Director of Alturas International Academy. The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.

**MOTION:** A motion was made by Mr. Hunter to appoint Michelle Ball as the Executive Director of Alturas International Academy. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.

**MOTION:** A motion was made by Ms. Lybbert to amend the agenda for approval of stipends for additional job responsibilities of two teachers. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.

**MOTION:** A motion was made by Ms. Gilbert to approve a \$1,500 stipend for Mandy Hawkins and a \$3,000 stipend for Jacqueline Hedelius. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

**MOTION:** A motion was made by Mr. Hunter to amend the agenda for approval of the letter to parents about the school's change in leadership. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.

**MOTION:** A motion was made by Ms. Ogden to approve the letter to parents about the school's change in leadership. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.

11. Executive Session 74-206(1)(a), 74-206-(1)(c)

- a. Personnel
- b. Property

None

12. ADJOURN FOR TRAINING

**MOTION:** A motion was made by Ms. Ogden to adjourn the meeting. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.

Meeting adjourned at 7:45 p.m.