

Alturas International Academy Public Charter School
Board Meeting Minutes
January 19, 2017

Those in attendance: Lead Teacher Michelle Ball, Principal Steven Andrew, Business Manager Marc Carignan (via phone), Susan Scherz (Idaho School Boards Association, ISBA)

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:58 p.m.

Board Chairman Jared Allen – Absent

Board President Candise Gilbert – Present

Board Treasurer Collin Hunter – Present

Board Secretary Christine Ogden- Present

Board Member Katie Davenport – Present

Board Member Angey Lybbert – Present

Board Member Heath Bowen – Absent

Board Member Michael Folker – Present (via phone)

2. VISION HIGHLIGHT

Not given due to ISBA training.

3. CONSENT AGENDA

- a. Board Minutes: January 5, 2017

MOTION: *A motion was made by Mr. Hunter to accept the minutes for January 5, 2017.*

The motion was seconded by Ms. Davenport. Vote was unanimous. Motion carried.

FINANCIAL REPORT

We have \$22K budgeted for professional development which is reimbursed by the State.

If it is not used, we will lose it. Ms. Ball suggested using it for Primary Years Programme (PYP) and Middle Years Programme (MYP) IB (International Baccalaureate) teacher training, as well as literature for our teachers.

MOTION: *A motion was made by Ms. Davenport to approve the financial report. The*

motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.

4. LEADERSHIP REPORT

- a. Principal

Current enrollment is 277 students, with two openings each in 5th and 6th grade. An interview for the part-time administrative aide position has been conducted and three

more are scheduled for tomorrow. Interviews for the part-time special education aide position will take place next week.

- b. Lead Teacher

Common Core Night was a success. The teachers worked together and came up with some great ideas.

5. BOARD BUSINESS

- a. Report of Board Duties

Nothing discussed due to ISBA training.

- b. 2017-18 Planning
 - i. Application Process
 - ii. Lottery

Ms. Gilbert proposed that we keep our dates the same for publication and marketing purposes.

6. CONSIDER AMENDING OE BELL LEASE AGREEMENT

MOTION: *A motion was made by Ms. Lybbert for Mr. Hunter to sign the amended OE Bell lease agreement. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.*

7. CONSIDER APPROVING EMERGENCY CLOSURE FOR JANUARY 5, 2017

MOTION: *A motion was made by Ms. Gilbert to approve the emergency closure for January 5, 2017. The motion was seconded by Ms. Lybbert. Vote was unanimous. Motion carried.*

8. POLICIES – 1ST READ

- a. 3510 Administering Medication

MOTION: *A motion was made by Mr. Hunter to accept 1st read on the listed policy. Ms. Snyder and Mr. Allen will look over it and provide feedback. The motion was seconded by Ms. Davenport. Vote was unanimous. Motion carried.*

9. POLICIES – 2ND READ

- a. 2210 School Closure
- b. 2210P School Closure

MOTION: *A motion was made by Ms. Lybbert to accept 2nd read on the listed policies with a change to b. 2210P School Closure. In the case of a school closure, work schedules and responsibilities for all personnel/staff/teachers will be at the discretion of the*

administration. The motion was seconded by Mr. Hunter. Vote was unanimous. Motion carried.

10. ADJOURN FOR TRAINING

MOTION: *A motion was made by Ms. Ogden to adjourn for training. The motion was seconded by Ms. Gilbert. Vote was unanimous. Motion carried.*

Meeting adjourned at 7:25 p.m.