

Alturas International Academy Public Charter School
Board Meeting Minutes
June 16, 2016

Those in attendance: Principal Steven Andrew, Head Teacher Michelle Ball, Business Manager Marc Carignan (via phone)

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:37 p.m. by Ms. Gilbert.

Board Chairman Jared Allen	Absent
Board Secretary Candise Gilbert	Present
Board Treasurer Collin Hunter	Absent
Board Secretary Christine Ogden	Present (via phone)
Board Member Katie Davenport	Present
Board Member Angey Lybbert	Absent

2. CONSENT AGENDA

a. Expenditures

Nothing reported

MOTION: Ms. Davenport made a motion to amend the agenda to discuss 3. Board Business after 5. Hiring. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

MOTION: Ms. Davenport made a motion to amend the agenda to discuss 4. Enrollment after 5. Hiring and 3. Board Business. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

5. HIRING

Ms. Gilbert made a motion to offer letters of intent to our non-certificated candidates and also declare a hiring emergency. Mr. Andrew informed the Board that he did not feel it was necessary to declare a hiring emergency before July and that he could offer letters of intent administratively without having to declare a hiring emergency.

3. BOARD BUSINESS

a. Contract Ratification

MOTION: A motion was made by Ms. Gilbert to offer contracts to Jacqueline Hedelius (Special Education teacher) and Lisa Russell (1st-3rd grade teacher). The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

b. Fundraising

Discussed later by Ms. Davenport

c. Pre-Opening Checklist

A motion was made by Ms. Gilbert to table this agenda item until the next board meeting when more board members will be present. The vote was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

4. ENROLLMENT

a. Current Enrollment

Ms. Gilbert reported our enrollment at 259 students, with some pending. There is 65 on our waiting list.

b. Student Retention

Nothing discussed

c. Consider scheduling an upcoming event

We will have a 10-minute presentation and short introductions from each of our teachers.

MOTION: A motion was made by Ms. Davenport to have our next open house on July 25, 2016. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

Ms. Davenport made a motion to discuss a couple of things not on the agenda. She would like the Board to consider offering either Heath Bowen or Phil Harper a position on the Board again. Ms. Ball recommended giving Mr. Bowen another month before we discuss this with him.

Ms. Davenport reported that Mr. Harper is willing to match whatever we raise for the purchase of tablets. Mr. Andrew suggested that this is something our parent organization could head up.

Ms. Davenport reported that Mr. Harper recommends us having a Founder's page on our website. Ms. Gilbert suggested finding verbiage in our Charter to assist in writing this. Mr. Andrew is concerned that this will take away from other priorities right now. Ms. Ball is concerned that individuals who put in countless volunteer hours will not receive the recognition they deserve because they did not donate a set amount of money. Ms. Davenport will research ways that other non-profit organizations acknowledge their founders.

6. FACILITIES

Nothing Discussed

7. EXECUTIVE SESSION 74-206(1)(a), 74-206(1)(c)

- a. Personnel
- b. Property

8. ADJOURN

MOTION: A motion was made by Ms. Davenport to adjourn the meeting. The motion was seconded by Ms. Ogden. Vote was unanimous. Motion carried.

Meeting adjourned at 7:34 p.m.